Dear Parents / Guardians,

Parents’ Day

I am writing to inform you of the details of our Parents’ Day. Our school places much emphasis on the communication with the parents in order to help the students improve their behaviour and academic results. To help parents understand their children’s school life and academic results more deeply, our school will organize the Parents’ Day to foster the communication between the parents and our school. The students’ report cards (F.1 to F.5) will also be distributed that day. Details are as follows:

Date: 28 February 2016 (Sunday)
Time: 8:30a.m.-12:30p.m.
Content:
1. 8:30a.m.-12:30p.m.: meeting with parents and distributing report cards
   Venue: Classrooms
   At the appointed time, parents go to their children’s classrooms to meet their form-teachers and receive the report cards.
   When parents of F.1 to F.5 are meeting the form-teachers, the form-teachers will give the questionnaires of the Education Bureau to the parents who have been chosen. Those parents should fill in the questionnaires in the classrooms and return them to the form-teachers immediately.

2. Exhibition (8:30a.m.-12:00n.n.)
   Venue: Covered Playground
   Exhibitions of the subjects of Computer Studies and Visual Arts, Careers Team and Parent-Child Reading Scheme.

3. Meeting time: meet your child’s form-teacher(s) at _______________ on 28 February 2016.

Parents please attend the above activities in our school on time. Students should accompany their parents that day and wear proper school uniform. The report cards must be distributed to the parents, so please meet the form-teacher(s) on our Parents’ Day.

F.6 students need not go to school on the Parents’ Day (except those whose parents need to meet the form-teachers).

29 February 2016 (Monday) is our discretionary holiday. Students need not go to school.

Thank you for your attention.

Yours faithfully,

Ms. Yang Yin Ping
Principal

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Reply Slip

To: Y.P.I.C.A. Lee Lim Ming College

This is to acknowledge that I have read the above circular and know the details of the Parents’ Day and the discretionary holiday. I will attend the meeting with the form-teacher(s) at the appointed time: ________________.

Parent’s Signature: ________________________

Student’s Name: ________________________
(Class __________ No. __________)  
Date: __________ January, 2016
Dear Parents/Guardians,

Parents' Day For Tung Chung students

I am writing to inform you of the details of our Parents' Day. Our school places much emphasis on the communication with the parents in order to help the students improve their behaviour and academic results. To help parents understand their children's school life and academic results more deeply, our school will organize the Parents' Day to foster the communication between the parents and our school. The students' report cards (F.1 to F.5) will also be distributed that day. Details are as follows:

Date: 28 February 2016 (Sunday)
Time: 3:00p.m.-5:00 p.m.
Content:
1. 3:00p.m.-5:00p.m.: meeting with parents and distributing report cards
   Venue: In Tung Chung (To be informed later.)
   At the appointed time, parents go to the place to meet their form-teachers and receive the report cards.
   When parents of F.1 to F.5 are meeting the form-teachers, the form-teachers will give the questionnaires of the Education Bureau to the parents who have been chosen. Those parents should fill in the questionnaires in the Centre and return them to the form-teachers immediately.

2. Meeting time: meet your child's form-teacher(s) at _____________ on 28 February 2016.

   Parents please attend the above activities on time. Students should accompany their parents that day. The report cards must be distributed to the parents, so please meet the form-teacher(s) on our Parents' Day.

29 February 2016 (Monday) is our discretionary holiday. Students need not go to school.

Thank you for your attention.

Yours faithfully,

Ms Tang Yin Ping
Principal

Reply Slip

To: Y.P.I.C.A. Lee Lim Ming College
This is to acknowledge that I have read the above circular and know the details of the Parents' Day and the discretionary holiday. I will attend the meeting with the form-teacher(s) at the appointed time: _____________.

Parent's Signature: __________________________

Student's Name: ____________________________
(Class __ No. ____)
Date: ___________ January, 2016